

CEDARCREEK COMMUNITY CHURCH

BUILDING RENTAL POLICY

General Rules

1. No smoking in the building
2. Cedar creek is not responsible for lost or stolen articles.
3. Rice, birdseed and pot pourri shall not be thrown in the building.
4. Use of facilities, including kitchen, sound equipment, etc., must be arranged through the Church office.
5. A building coordinator appointed by Cedar creek must be on hand to oversee use of the facilities.
6. Users are responsible for placing and removing their own decorations. No decorations may be attached to walls by means of nails or tacks. All decorations must be removed no later than 8:00 P.M. on Saturday, unless special permission is granted to leave them.
7. If users wish to remove or move chairs, they are responsible for moving and replacing them.
8. Any damage, theft or loss of equipment will be paid for by the users.

Kitchen Use

1. All dishes used by Renter must be cleaned and returned to their proper place by the Renter.
2. Users shall supply their own table coverings, paper and styrofoam products.

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Sound Equipment

1. Use of sound equipment requires supervision by a Cedar creek sound tech.
2. Under certain circumstances, sound equipment at the church may be moved or altered. Any such change must be approved by the Church office and conducted by Cedar creek sound techs.

Fees

Multiple Day Use (includes weddings, retreats, conferences, etc.)

1. Use of Sanctuary: (250 capacity) - \$350.00
2. Fees will be waived for members and regular attenders of Cedar creek Community Church and their immediate family, except a fee of \$150.00 to cover maintenance, janitorial and sound services.

Single Day Use

1. Use of Sanctuary: - \$50.00
2. Fees may be waived at the discretion of the pastors.